

MODIFICATION REQUEST FORM

(Approval of the Board of Directors is required prior to the commencement of any modification.)

Co-Owner Name: _____ **Phone #:** _____

Address: _____ **Unit #:** _____

Requested Modification: _____ **Exterior Appearance**
_____ **Structural**
_____ **Other**

Explanation of Modification. If applicable, a picture must be included with this form.

The work will be performed by: _____

Please read the following closely before signing:

1. All applicable codes and regulations will be followed and all necessary permits will be obtained at my expense.
2. I have read all applicable sections of the Bylaws and understand the same.
3. All maintenance to this modification will be performed at my expense.
4. I understand that, should any legal regulatory agency require, at any time in the future, modifications to this variance, they will be done at my expense.
5. I will pay any maintenance costs incurred by the Association as a result of this modification.
6. I understand it is my responsibility to advise future assigns or owners of this unit of their responsibility for this modification
7. I hereby certify all of the above information is truthful and accurate.

Signature of Co-owner:

_____ **Date:** _____

Approved By: _____ **Date:** _____

Board Member Signature